What is Girls on the Run of Central Ohio (GOTRCO)?
Girls on the Run is a transformational learning program for girls in grades 3-8. We teach life skills through dynamic, conversation-based lessons and running games. The program culminates with the girls being physically and emotionally prepared to complete a celebratory 5k running event. The goal of the program is to unleash confidence through accomplishment while establishing a lifetime appreciation of health and fitness.

Position Summary:
The Development Intern works with the Girls on the Run of Central Ohio staff and volunteers to support fundraising efforts of Girls on the Run, allowing the program to be delivered to more girls in Central Ohio. This position is based in our Grandview Heights adjacent office.

Duties include but are not limited to:
• Ensuring current and historical development data is accurately captured in our systems.
• Supporting the development committee through review of current fundraising program, including potential race opportunities for SoleMates.
• Working with the development committee to support SoleMates in the Columbus Marathon, Cap City Half Marathon, and other races, including helping to draft fundraising tips and email blasts along with finding avenues to provide incentives for SoleMates.
• Supporting the Grants committee through research of grant opportunities in Central Ohio for Girls on the Run overall; operations; and/or program site-specific opportunities.
• Support of weekly development tasks.

Qualifications:
• Excellent research, writing and organizational skills.
• Ability to pay close attention to detail.
• Interest in the area of development and nonprofit management.
• Desire to work in an office setting with staff and interns of a small nonprofit.
• Proficient in Microsoft Office Suite and Google Docs.
• Belief in the mission of Girls on the Run.

Please email a resumé to gotrcofunds@gmail.com